

## Coorabell Hall - Hire Terms and Conditions

1. All hiring to be by signed Licence Agreement between Hirer and Coorabell Hall Association
2. **A bond of up to \$450** is payable to the Coorabell Hall Association prior to Hire, and refunded after verification that the Hall and surroundings are left in the same order and level of cleanliness as prior to hire.
3. Repairs to paintwork, walls, kitchen appliances and breakages, and cleaning (including the Hall grounds and parking area) if necessary, will be paid from Hirer's bond.
4. **Facilities are provided by the Hall for wall hangings or decorations.** No nails, staples, paint, screws, tape or glues are to be used. Blue tack is not permitted.
5. **All decorations to be removed** completely.
6. **Noise levels must comply with the legal limits** (see below). Street doors to be closed while bands are playing. Amplification to be turned off before 11.50pm.
7. **Hall patrons are to leave quietly and promptly.** Event organisers must make at least one PA Announcement before 11.30pm (or before the last 'song') regarding the midnight noise curfew, encouraging patrons to respect the peace of the neighbourhood.
8. **Recommended maximum of 150 people** inside the Hall at any one time.
9. Windows and doors to be left shut and locked. Lights and water pump to be switched off.
10. **The Hall to be left clean, kitchen clean and floor mopped**, crockery put away, cupboards closed, refrigerators clean and left ON, toilets mopped. Brooms, mops & supplies provided.
11. **All garbage to be removed from inside and outside the Hall. Bins are provided for collection. Removal is Hirer's responsibility.** All empty cans and bottles for recycling to be removed from the Hall, its grounds and surrounding roadsides.
12. **The Public Liability of events is the Hirer's responsibility.**
13. No alcohol is to be sold on the Hall premises unless license/permit has been obtained.
14. Due to Fire Regulations, **no incense or candles are permitted in the Hall, and no fires are permitted in the Hall or its grounds, or surroundings.**
15. **Camping is not permitted in the Hall, the car park or the adjoining paddocks.**
16. Road safety signs provided must be used for night events (cnr Lofts Rd, and first power pole toward Mango Lane, 200m from the Hall). Road signs to be returned to Hall after events.

**Fees include power, water. Kitchen usage is an extra charge.**

There are three fire extinguishers in the Hall, one by each entry/exit door. Please be aware that these cannot be fixed to the wall, and so are easily stolen or misused. You are responsible for them, and will be charged the costs of refilling or replacing them if necessary.

**HALL HIRE FEES:**

Day Hire:	2 Hour Classes	\$ 30-00
	Half day (4hrs)	\$ 50-00
	Full Day (8hrs before 6pm)	\$100-00
Night Hire	6pm to midnight, with amplified music	\$250-00
Night Hire	6pm to midnight, without amplified music	by negotiation
24 hours	WEDDING OR VENUE HIRE	\$350.00
	KITCHEN USAGE FULL UTENSILS & COOKING	\$150.00 per day
	Food preparation without utensils	\$50.00

Tables and chairs are available for hire for functions and sit-down events, kitchen use or serving.

Tables seating 8-10 people: \$5.00 each (20 available) Chairs \$1.50 ea (112 available).

Bookings for night events and weekends (Fri-Sun) require a deposit of \$100 for confirmation, which is not refundable if cancellation occurs within 28 days of the event.

**THE LEGAL NOISE LIMIT:**

**Please Note: The noise levels from the hall are being monitored. If they are exceeded with resulting complaint, the Hall Association will have another long battle on its hands to keep the music happening at Coorabell Hall.**

**By signing the agreement to Hire the Hall and play amplified music you are agreeing to ensure observation of the Noise Limits and Noise Curfew.**

**If you cannot ensure this, please don't hire Coorabell Hall !**

OUR LICENSE TO OPERATE STATES: " The noise level emitted from the premises shall not exceed the background noise level by more than 5dB from 7.00am until midnight and, and shall not exceed the background level from midnight until 7.00am. No correction for tonality is applied" (ie penetrating bass frequencies).

To sound engineers and desk operators:

Following audio tests completed, the maximum recommended level in the Hall is about 97db.

The prevailing wind direction and strength should be noted.

An external check during the event, on the road 150m either side of the hall, is recommended in order to gauge noise penetration to the neighbourhood, and levels adjusted accordingly.

I/we have read the above Terms and Conditions and agree to abide by them. I/We understand that my/our bond may be forfeited in part, or in full, if any of these Terms and Conditions are breached.

.....Licensee

..... Date